

## **DGN MUSIC BOOSTERS MINUTES**

### **September 2, 2008**

Meeting called to order by Dawn Johnson at 7:03 p.m. Introductions were made.

**Agenda:** Approved as written

**Minutes:** Approved as written

**Directors' Reports:** Mr. Teague reported that several thank you notes had been received from students who had received scholarships from the Music Boosters to attend summer camps.

He reported that the Germany tour was very successful with 79 students and again thanks the music boosters for their additional financial support.

He commented on the two July 4<sup>th</sup> parades, stating that there was a good turn out and all enjoyed a pleasant day.

Data on music students (e-mails, addresses, etc) will be available later this week once the information has been inputted

Ms. Pattie DePeder now is the administrative assistant for the Fine Arts Department, much to their delight and appreciation.

The IMEA will be held at South this year and volunteers may be needed.

Mr. Miller reported that band is off and running. With the new, wireless sound system that the Music Boosters assisted in funding, rehearsals are much improved.

Uniform fitting and distribution went well, thanks to all the volunteers.

Ms. Branch announced that String Sound also is going to Florida.

Mr. Piekarz announced that choir participation is up 7%, a good thing.

**Presidents' Report:** Welcome to all new and returning members. Please check the contact information before leaving tonight's meeting. Things are off to a good start. Thanks to everyone for volunteering.

**Secretary's Report:** Information and previous meeting documents were obtained.

#### **Financial Reports:**

**V.P. of Finance:** we currently have \$42,116.42 in the bank, and \$19,672.97 in student accounts. There was no August activity. The audit is almost finished, at which time the books will be turned over. Spending seems to be consistent with the budget, which has been approved by the district.

Some changes to the budget (attached in records) to take out the \$2,000 for guitars and strings; hospitality increased to \$2,000 (from \$1750); and postage from \$850 to \$1,000.

The withdrawal from the old bank to the new one, Community Bank of Downers Grove, was successful.

**Treasurer's Report:** Things are going smoothly.

**Contributing Members Report:** We have collected \$5,557.00 to date (attached in records) which is less than last year. Discussion was held as to what means could be used to thank contributing members for their donations. Mention was made of window stickers or discounts at the spirit booth, may even a chance for early entry at concerts.

Following discussion, it was decided to send out a letter of thanks with the schedule of upcoming events. If "thank you" products are purchased in the future, they could be sent out with another letter.

**Fundraising Report & Update:** We need understudies for several fundraising positions, Spirit Booth, Magazines, Plant sales and Fanny Mae Candies, so that a smooth transition next year is possible. All others are covered.

As regards to Fanny Mae, the question is what are we offering? A meeting is being set up with the representative to determine what they will offer us as to discounts, etc. We may investigate using Seeds or Worlds Finest candy.

Another opportunity for fundraising has been presented by the Kiwanis club of Downers Grove. Due to declining numbers and ages of their club members, they have approached us to assist in their peanut

days for September 25, 26 & 27. The club will split all proceeds with us, last year St. Mary's did this and earned over \$1,000. An adult is needed to coordinate if there is interest.

Market Day is still being offered at Sara Lee, the information that Sara Lee would no longer be selling Market Day was a rumor. With Market Day sales of \$4,647, of which \$1,418 came from Sara Lee – this is good news.

Fanny Mae – if we use them, we will collect orders and they will ship out directly to the homes of student sellers. The Fanny Mae sales will be held during Thanksgiving time, with delivery before Christmas so encourage candy gift giving.

Cheese Cakes – Delivery of cheese cakes will be right before Thanksgiving to encourage sales for holiday eating or giving.

Magazine sales will be during the same time as last year, late winter to early spring.

Student Accounts – closed with high activity due to the Germany trip.

For the Florida trip, Orchestra had received 6 checks with commitment to go, but mention was made that there were three more days until the deadline.

There was much discussion concerning the economy and the speculation of whether enough students would be able to commit to go to Florida. The question of whether or not Music Boosters had ever helped with the costs was put forward. It was mentioned that some years help was given but no more than \$1,000. Also, in the past some fund raisers, such as car washes, were coordinated and sponsored by the boosters with all proceeds going exclusively for trip costs. All fund raisers must be cleared with Dr. Sorenson before proceeding. Discussion was also held regarding changing the percentage that goes into student accounts.

The consensus was to wait until after the deadline and reassess the situation.

A fundraiser meeting will be held within the next 30 days and the money issue will be discussed again at that time.

The current student account percentage breakdown of fundraisers is: Fanny Mae 100%; cheese cakes 100%; Magazine sales 70/30% and Flowers 70/30%. Fanny Mae and cheese cake sales are held in time for use by students for the Florida trip.

The band participants for Florida are currently at 22. Choir is at 20 students committed.

**V.P. of Volunteers:** volunteers for water help during football games is set with six adults committed to help carry and distribute water to band members.

**Volunteer Coordinator:** A list is being prepared based on the information reported on the sign up sheets during registration.

### **Publicity Report:**

**Newsletter:** The deadline is September 5<sup>th</sup> with articles still needed for choir and orchestra information. Also Band- O-Rama and fundraising dates. Would like to include any information given, such as perhaps Spirit Wear and any “thank yous” that anyone would like to make.

There will be 5 newsletters this year, with the following schedule:

Deadline 10-6	In Mail 10-14
11-5	11-14
2-5	2-13
4-3	4-14

Discussion was held on including the student account article again and adding the list contributors.

**Website:** Mr. Miller received an e-mail from Mr. Broholm, the webmaster, requesting additional funds to upgrade our website to have access to mail list management software and newsletter tools. This update would give the website many upgrades to help improve with communications and would only be a \$5 month (\$60 year) increase.

The motion was made and seconded to authorize Mr. Broholm to initiate the upgrade. Motion carried.

**New Business:** Discussion was held regarding the purchase of a post office box rather than using members' home mailing addresses in an attempt to avoid constantly changing addresses. This would be of particular advantage for contributing members.

The cost of a small box is \$38 a year; medium box \$54; and a large box \$98. Following discussion, it was felt that keeping the home addresses for trip payments would be best and most efficient since checks tend to arrive daily. Further discussion of the rental of a post office box indicated that this would not be advisable at this time.

**Old Business:** please remember to send in your committee report to either Dawn or Marianne if you are not able to attend a meeting.

**Adjournment:** Motion was made and seconded to adjourn the meeting at 8:20 p.m.

Next meeting will be Tuesday, October 7<sup>th</sup> at 7:00 p.m.

Members in attendance: Lynn Niemi, Chuck Martin, Tom Walser, Barb Meckt, Brayer Teague, Bill Miller, Brayer Teague, Dawn Johnson, Frank Piekarz, Chris Jamrose, Rebecca Schumacher, Dan and Laura Cozza, Diana Karge, Sarah Crosman, Patie DePeder, Dick Weil, Kim Wallace, Alison Clemens, Gwen Box, John Katrenak, Joan Ralph, Anne Branch, Sue Smith, and Darlene Landstrom.